



Minutes

Tadcaster & Villages Community Engagement Forum - Partnership Board

Venue:	The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ.
Date:	Monday 21 March 2016
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors Don Mackay (Chair), Chris Metcalfe and Richard Sweeting. <u>Co-opted members</u> Steve Cobb and Avis Thomas.
Apologies:	Amanda Crossley, Councillor Keith Ellis, Trevor Phillips and Bea Rowntree.
Officers present:	David Gluck (Tadcaster & Rural Community Interest Company), and Daniel Maguire (Democratic Services Officer, Selby District Council).
Others present:	Tom Jenkinson (Stronger Communities, NYCC) and Heidi Green (Business Support, York and North Yorkshire).
Public:	0

22. DISCLOSURES OF INTEREST

Avis Thomas declared an interest in minute numbers 34.2 and 34.3, as a director of the Tadcaster and Rural Community Interest Company. She remained in the meeting during consideration of the items but did not participate in the debate or vote.

23. MINUTES

The Partnership Board considered the minutes of the last meeting held on 15 February 2016.

RESOLVED:

To confirm the minutes as a correct record of the Partnership Board held on 15 February 2016.

24. UPDATE ON PREVIOUS ACTIONS / DECISIONS

Minute 13 (4ii) – it was confirmed that David Gluck had invited a representative from the Church Fenton airfield to the next Forum, and was awaiting a reply.

Minute 13 (5) – it was confirmed that David Gluck had met with Tadcaster Town Council and would prepare a proposal relating to the Christmas lights 2016.

Minute 19.1 – the Partnership Board requested that David Gluck reports back on the Tadcaster Triathlon funding application.

Minute 20.1 – the Partnership Board asked that the Events Archive Project be a standing item on future meeting agendas.

25. UPDATE ON FLOOD RESPONSE

It was reported that a Flood Emergency Action Group had been established in Tadcaster, and that the lead would be the Tadcaster Town Council.

It was further noted that a number of villages within the CEF area had also established, or were in the process of establishing, Flood Action Groups.

26. UPGRADE OF ROAD SIGNS WITHIN THE CONSERVATION AREA

Councillor Metcalfe reported on work that was being progressed to upgrade road signs and street furniture within the Tadcaster Conservation Area. It was reported that Councillor Metcalfe had used his NYCC Community Fund to part-fund the work, and he requested that the Partnership Board contributes £650 to cover the cost of repainting two CCTV columns in Tadcaster.

RESOLVED:

To contribute £650 to cover the cost of repainting two CCTV columns in Tadcaster.

27. BRANDING AND PUBLICITY

The Partnership Board agreed that no further changes were required to the CEF branding. It was noted that the 'Your Community' web address would be redirected to the CEF pages on the Selby District Council website.

RESOLVED:

To not make any further changes to the CEF branding.

28. 'PROJECT TADCASTER' UPDATE

The 'Project Tadcaster' Board had not met since the previous CEF Partnership Board.

29. PARTNERSHIP BOARD MEMBERSHIP

It was noted that there were three vacancies for co-opted members to the Partnership Board. The Board agreed that the vacancies should be filled, but that it would be appropriate to wait until the start of the new municipal year in May.

RESOLVED:

- (i) To ask David Gluck to contact Church Fenton Parish Council after the start of the new municipal year in May, with a view to co-opting a member from the Church Fenton area;**
- (ii) To ask David Gluck to include an editorial piece in the next edition of 'Tadcaster Today' to encourage volunteers.**

30. BUDGET UPDATE

The budget report was noted. It was confirmed that there were outstanding payments of £360 for the 'Visit Tadcaster' website and circa £3,000 to North Yorkshire County Council for the purchase of traffic light equipment.

RESOLVED:

To note the budget report.

31. UPDATE FROM THIRD SECTOR PARTNER

David Gluck presented the update and noted specifically that the video production project was progressing, with the second film package being recorded after the Tadcaster Triathlon. It was also noted that a condition survey had been undertaken at Manor Farm.

RESOLVED:

To note the report.

Tom Jenkinson (Stronger Communities, NYCC) was introduced to the Board and explained that he would be able to work with the CEF to promote the Stronger Communities team and that he can help local organisations by adding value to funding applications and projects. The Board welcomed Tom and thanked him for his support.

32. COMMUNITY DEVELOPMENT PLAN 2016/19

David Gluck reported that he had received some feedback from Board members regarding the new Community Development Plan and that these suggestions would be included in the revised CDP. It was agreed that the new CDP would include a review section to provide detail of completed projects.

RESOLVED:

To note the report.

33. NEXT PUBLIC FORUM

The Board requested that the next Forum be held at the Rosemary House Community Centre, so that residents living in the east of Tadcaster would not have to cross the River Wharfe. The Board also expressed its wish for the 'Market Place' sessions to be reinvigorated, and asked that relevant local service providers be invited.

RESOLVED:

- (i) To hold the next Forum at Rosemary House Community Centre; and**
- (ii) To invite local service providers to attend the 'market place' before the Forum.**

34. FUNDING APPLICATIONS

34.1 First Tadcaster Girl Guides

The Partnership Board considered the application which was for £700 towards the cost of sending a group of twelve girls and four adult leaders on an adventure trip to Switzerland. The Board was supportive of the application, but requested that the group be invited to attend a future Partnership Board meeting to feedback on the success of the trip.

RESOLVED:

To approve a grant of £700 to First Tadcaster Girl Guides, subject to the group attending a future Partnership Board meeting to provide feedback about the trip.

34.2 Tadcaster and Rural Community Interest Company

David Gluck (Tadcaster and Rural CIC) presented the application to the Board. The application was for £4,270 to cover the costs associated with establishing a Tadcaster Business Forum.

Heidi Green (Business Support York and North Yorkshire) also addressed the Board in support of the application, and explained that the initiative would be based on the successful 'Enterprise Café' operating in Selby.

It was confirmed that the Business Forum would seek to engage businesses in a two-way dialogue with the Tadcaster Town Council and the CEF.

The Board confirmed that it was supportive of the project, but that it wanted the project to be promoted as a CEF initiative with regular updates provided to the Board.

RESOLVED:

To approve a grant of £4,270 to the Tadcaster and Rural Community Interest Company to cover the costs of establishing a Business Forum as outlined in the application, subject to the project being adequately promoted as a CEF initiative and that regular updates are provided to the Board.

34.3 Tadcaster and Rural Community Interest Company

David Gluck (Tadcaster and Rural CIC) presented the application to the Board. The application was for £4,260 to cover the costs associated with updating and maintaining the 'Visit Tadcaster' website for 2016/17.

It was noted that the website had had a limited impact and that additional support was required to update the current content and then to maintain the content. It was confirmed that this would be a one-off cost and that the website would become self-sufficient.

The Board was supportive of the project but was concerned that there was insufficient detail regarding the breakdown of costs (specifically the justification of two days' work per month) and the ability to measure the impact of the updated website. It was confirmed that David Gluck would bring further details to the Board at a subsequent meeting.

RESOLVED:

To approve a grant of £4,260 to the Tadcaster and Rural Community Interest Company to cover the costs of additional support to update and maintain the 'Visit Tadcaster' website subject to the project being promoted as a CEF initiative and subject to further details being provided regarding measuring impact and workload.

34.4 Tadcaster Carnival 2016

The Board considered the application which was for £1,000 towards the costs associated with running the Tadcaster Carnival 2016. The Board was supportive of the application, and asked that the organisers be invited to attend a CEF meeting after the Carnival to report back on the event.

RESOLVED:

To approve a grant of £1,000 to the Tadcaster Carnival to cover the costs of running the 2016 Carnival as outlined in

the application, subject to the organisers providing feedback to a future meeting of the CEF.

35. ANY OTHER BUSINESS

None.

36. NEXT MEETING

It was confirmed that the next meetings would be:

- Monday 16 May 2016, 7pm – Partnership Board
- Monday 13 June, 6.30pm – Forum.

Meeting closed: 8.45pm
